TECHNICAL LEARNING AND ASSESSMENT DOSSIER

Auditor/Lead Auditor ISO 22301 (Business Continuity – BCMS)

Price / certificate issuance
99,00 €
VAT excluded

Course code	Minimum duration	Final pass score	Dossier issue
ISO22301_LA	60 min	70%	28/11/2026

1. Course identity, purpose and scope

The Auditor/Lead Auditor ISO 22301 (Business Continuity – BCMS) course prepares professionals to effectively conduct audits on Business Continuity Management Systems according to the ISO 22301 standard. Participants will gain specific skills to assess the compliance, effectiveness, and suitability of BCMS in various organizational contexts. The training covers auditing methodologies based on ISO 19011 and ISO/IEC 17021-1 standards, guiding through all audit phases from planning to final report. Practical case studies and validation questions address critical topics such as incident management, business impact analysis (BIA), risk assessment, and control of documented information. Upon completion, attendees will be capable of identifying nonconformities, suggesting improvements, and supporting organizations in enhancing operational resilience.

This extended technical dossier describes the pathway as published in CIWZ Academy on the issue date. It consolidates purpose, references, learning architecture, module contents, assessment system, passing criteria and certificate conditions. It does not replace the official texts of the standards, laws, guidelines or schemes referenced.

2. Normative, regulatory and technical references

ISO 22301; ISO 19011; ISO/IEC 17021-1

References are used as the learning and assessment framework within the limits of published content and available sources. For professional application, the official and current versions of the referenced documents always prevail.

3. Learning architecture and assessment system

- minimum tracked time: 60 min
- active final-exam bank: 200 questions
- final exam: 30 questions selected from the bank

- passing threshold: 70%
- Direct access to the final assessment under the published rules for the exam-only pathway.
- Exam assembly from the active course bank and scoring against the published pass threshold.
- Recording of the result and, where applicable, request for the final certificate.

4. Official catalogue technical information

Training objectives

- Provide knowledge and skills to conduct conformity and evaluation audits of BCMS according to ISO 22301.
- Apply auditing guidelines of ISO 19011 and ISO/IEC 17021-1.

Skills acquired

- Planning and conducting ISO 22301 audits.
- Assessing business continuity management and nonconformities.
- Reporting audit findings and recommendations.

Target audience

- Audit managers, management consultants, BCMS managers.
- Professionals seeking auditor or lead auditor roles in business continuity.

Prerequisites

- Basic knowledge of business continuity management or related experience.

Program

- Introduction to ISO 22301 and BCMS principles.
- Audit methodology according to ISO 19011.
- Audit planning, execution, and reporting.
- Analysis of specific BCMS audit case studies.

Teaching methods

- Theoretical lessons combined with exercises and case discussions.

Assessment method

- Multiple-choice test with a minimum pass rate of 70%.

Duration

- 60 minutes.

Certification

- Certificate of completion awarded upon passing.

Expected outcomes

- Ability to conduct ISO 22301 audits in varied environments.
- Improved identification of risks and improvement opportunities in BCMS.

7. Assessment system, final exam and passing criteria

- The final assessment consists of 30 questions selected from the active course bank. The platform applies an anti-repetition logic for new attempts when the bank size allows it.
- Final question-bank size detected at generation time: 200 active questions.
- Published passing threshold for the course: 70%.
- Questions are intended to assess not only recall but also interpretation, application, evidence selection, scenario assessment and quality of decision-making, depending on the subject matter.

8. Tracking, learning continuity and session integrity

- Path status, completed modules and recorded time are managed server-side when the course uses the Academy learning mode.
- The platform allows the pathway to resume from the recorded point and retains the results of required checks.
- Assessment sessions may be subject to the integrity and proctoring controls enabled by the platform and described in the applicable usage rules.
- Technical and integrity events support assessment and do not replace professional judgement where human review is required.

9. Certificate, use and limitations

The CIWZ certificate, where provided by the pathway and requested after passing, records the result achieved in the stated CIWZ pathway or assessment. It does not automatically replace personnel certification, professional registration, statutory licence, legal qualification or credentials issued by third-party bodies where such requirements are imposed by the applicable scheme.

10. Commercial and tax conditions

- Price / certificate issuance: 99,00 € VAT excluded.
- UAE VAT is applied to UAE customers according to billing data and the applicable tax rules.
- Any specific commercial terms, agreements or corporate orders override the public price only when formally accepted by Certificato IWZ FZCO.

11. Dossier document control

- Document automatically generated by CIWZ Academy from the course data published at the time of the request.
- Course code: ISO22301_LA
- Document language: EN

- Generation date: 28/11/2026
- For normative and professional application, the current official sources and any applicable procedures/schemes prevail.