TECHNICAL LEARNING AND ASSESSMENT DOSSIER

Policy & Compliance Manager – Training Course

Price / certificate issuance
99,00 €
VAT excluded

Course code	Minimum duration	Final pass score	Dossier issue
POLICY_COMPLIANCE_	60 min	70%	28/11/2026

1. Course identity, purpose and scope

The "Policy & Compliance Manager – Training Course" is designed to provide targeted skills in managing corporate policies and regulatory compliance. It focuses on mastering ISO/IEC 27001, 27002, and 27005 standards, GDPR requirements, and key EDPB guidelines, ensuring solid preparation in risk management and compliance. The course also covers best practices for audit readiness, documentation, and regulatory change management, preparing participants to play a crucial role in policy oversight and internal controls within MSPs, banks, omnichannel retailers, logistics companies, and public administration. Through practical examples, high-difficulty questions, and real-world scenarios, learners will gain skills in privileged access governance, third-party risk management (TPRM), nonconformity and CAPA management, external compliance communications, and management reporting. This training is intended for professionals aiming to work as compliance officers, auditors, or risk managers involved in certifications or regulatory management across various sectors with a cross-sectoral and specialist approach.

This extended technical dossier describes the pathway as published in CIWZ Academy on the issue date. It consolidates purpose, references, learning architecture, module contents, assessment system, passing criteria and certificate conditions. It does not replace the official texts of the standards, laws, guidelines or schemes referenced.

2. Normative, regulatory and technical references

ISO/IEC 27001 and ISO/IEC 27002 (policy framework and controls) + ISO/IEC 27005 (risk management) + privacy requirements (GDPR EU Reg. 2016/679) and key EDPB guidelines + compliance, audit readiness and documentation best practices

References are used as the learning and assessment framework within the limits of published content and available sources. For professional application, the official and current versions of the referenced documents always prevail.

3. Learning architecture and assessment system

- minimum tracked time: 60 min
- active final-exam bank: 200 questions
- final exam: 30 questions selected from the bank
- passing threshold: 70%

- Direct access to the final assessment under the published rules for the exam-only pathway.
- Exam assembly from the active course bank and scoring against the published pass threshold.
- Recording of the result and, where applicable, request for the final certificate.

4. Official catalogue technical information

Learning Objectives

- Understand ISO/IEC 27001, 27002, 27005 and GDPR frameworks
- Manage corporate security and compliance policies
- Apply audit readiness and documentation best practices

Skills Acquired

- Policy governance and document controls
- Risk and nonconformity management (CAPA)
- Monitoring KPIs/KRIs and reporting
- Regulatory change management and external communications
- Privileged access control and audit oversight

Target Audience

- Compliance and IT security professionals
- Audit managers and officers
- IT and organizational risk managers
- Compliance and privacy consultants

Prerequisites

- Basic knowledge of IT security and privacy regulations
- Preferable experience in IT or compliance environments

Course Program

- Introduction to ISO/IEC 27001, 27002, 27005
- GDPR and EDPB guidelines
- Policy governance and documentation
- Audit readiness: methods and artefacts
- Risk management, CAPA and communications

- Case studies for MSPs, banks, retailers, logistics

Teaching Methodology

- Theoretical lessons and practical cases
- Multiple-choice questions
- Exercises based on real scenarios

Assessment Method

- Final test with 70% passing grade

Duration

- 60 minutes

Certification

- Completion certificate (certification fee €99.00)

Expected Outcomes

- Effective corporate compliance management skills
- Audit preparation and risk handling competence
- Continuous improvement in policy governance

7. Assessment system, final exam and passing criteria

- The final assessment consists of 30 questions selected from the active course bank. The platform applies an anti-repetition logic for new attempts when the bank size allows it.
- Final question-bank size detected at generation time: 200 active questions.
- Published passing threshold for the course: 70%.
- Questions are intended to assess not only recall but also interpretation, application, evidence selection, scenario assessment and quality of decision-making, depending on the subject matter.

8. Tracking, learning continuity and session integrity

- Path status, completed modules and recorded time are managed server-side when the course uses the Academy learning mode.
- The platform allows the pathway to resume from the recorded point and retains the results of required checks.
- Assessment sessions may be subject to the integrity and proctoring controls enabled by the platform and described in the applicable usage rules.
- Technical and integrity events support assessment and do not replace professional judgement where human review is required.

9. Certificate, use and limitations

The CIWZ certificate, where provided by the pathway and requested after passing, records the result achieved in the stated CIWZ pathway or assessment. It does not automatically replace personnel certification, professional registration, statutory licence, legal qualification or credentials issued by third-party bodies where such requirements are imposed by the applicable scheme.

10. Commercial and tax conditions

- Price / certificate issuance: 99,00 € VAT excluded.
- UAE VAT is applied to UAE customers according to billing data and the applicable tax rules.
- Any specific commercial terms, agreements or corporate orders override the public price only when formally accepted by Certificato IWZ FZCO.

11. Dossier document control

- Document automatically generated by CIWZ Academy from the course data published at the time of the request.
- Course code: POLICY_COMPLIANCE_LA
- Document language: EN

- Generation date: 28/11/2026
- For normative and professional application, the current official sources and any applicable procedures/schemes prevail.